Notes for Journal Contributors

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(Please see the notes below: we prefer that papers submitted to the Editors are provided both in hard copy and as PDF files; large files, however, should not be sent as e-mail attachments.)

Submissions Criteria

The Journal is intended as a forum for historians specialising in different areas of research. Prospective contributors are strongly urged to look through back issues to consider whether the Journal would be an appropriate place in which to publish their work.

Submissions should focus on new research. They may be sent to the Editors at any time throughout the year and should be of the following kinds:

— Articles of up to 15,000 words (the word-count to include footnotes)
— shorter Notes of a miscellaneous character
— editions or transcripts of previously unpublished texts and documents (these are normally published as appendices to Articles or Notes)

Please note:

— Submissions must be original and not previously published or due to be published elsewhere, whether in greater or lesser detail or in the same or another language.
— The Journal does not solicit contributions, nor can the Editors consider proposals for articles or unfinished drafts.
— Similarly, the Editors cannot accept submissions which require extensive editorial input such as further research or rewriting, or creative input such as the production of print-quality diagrams.
— Submissions should be in English. Quotations in other languages should normally be translated or summarised in the text, with a footnote giving the original in full. (See our Style Sheet.)
— All texts should be sent both as printouts on paper (printed on one side of the paper only) and as PDF files. The text and footnotes should be presented in double spacing. Each page should be numbered and should bear a key word of the title. We also require both printed and PDF copies of all the illustrations, together with their numbered captions. Small PDF files may be sent by e-mail to jwci@sas.ac.uk, but files which contain images are often too large to be sent as e-mail attachments: these should be provided on a disk or memory stick, or sent using an internet-based file transfer facility.
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— Texts which are accepted for publication will eventually be needed as Microsoft Word files. We can convert from other word-processing packages but authors are urged not to compose articles in WordPerfect: files converted from this format are always problematic.

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CONDITIONS OF PUBLICATION (continued)

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